

January 31, 2005

MUNI # 37014  
PHYLLIS SCHNELLE, CLERK  
TOWN OF CLEVELAND  
C2070 ROCK RD  
STRATFORD WI 54484

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable.

However, section 1.6 of your ordinance regarding BUILDING PERMIT REQUIRED doesn't mention permits and inspections for new alterations and additions to dwellings originally built since June 1, 1980. While you must take jurisdiction over these additions and alterations, you may institute a permitting limit (usually a dollar value or a square footage amount), below which you will not require permits and inspections.

We recommend that you provide a copy of your ordinance and this letter to your authorized inspector(s). Note that all inspections must be performed by properly certified inspectors.

Enclosed is an order form for purchasing forms and UDC seals, one of which must be assigned to each new dwelling. (Please note your municipality number above when completing the order form.) The yellow copy of the building permit application, on which the seal number is indicated, must be forwarded to us within 30 days of issuance.

By copy of this letter, we are informing our state-contracted inspection agency that had been planning to enforce the UDC in your municipality that their services are not required. By copy of this letter, we are also informing your county so that they may forward this information to their land use, zoning and sanitary permit staff, who may refer potential UDC building permit applicants to the proper party.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler  
UDC Consultant  
Tel. (608)266-1390

ENCL.

cc:

NAN KOTTKE  
MARATHON COUNTY  
500 FOREST ST  
WAUSAU WI 54403

NORTHWINDS INSPECTION LTD  
PO Box 701  
MERRILL WI 54452